

FORENSIC LABORATORY SERVICES BUREAU INDEX

CRIME LABORATORY DIVISION

2203 Airport Way S, Suite 250 – Seattle WA 98134

Manuals:

Forensic Services Guide *(currently revision 5.0)*

This guide is available online at <http://www.wsp.wa.gov/forensics/flsbhome.htm>

Crime Lab Division Quality Manual *(currently revision 8.0)*

Crime Lab Division Operations Manual *(currently revision 7.0)*

LIMS (Laboratory Information Management System) Manual *(Currently revision 4.0)*

Crime Lab Division Safety Manual *(currently revision 1.0)*

Crime Lab Division Technical Manuals:

Chemistry

- *Chemical Analysis Technical Procedures (currently revision 4.0)*
- *Leaf Marijuana Identification Technician Guide (currently revision 5.0)*

CODIS section (DNA database)

- *CODIS Laboratory STR Analysis Procedures (currently revision 7.0)*
- *Convicted Offender/CODIS Program Standard Operating Procedures Manual (currently revision 10.0)*
- *Convicted Offender Utility Users Guide (currently original)*

DNA Section

- *Biochemical Analysis Procedures (currently revision 8.0)*
- *DNA Analysis Quality Assurance Manual (currently revision 14.0)*
- *Casework STR Analysis Procedures (currently revision 8.0)*

Firearms Section

- *Firearms technical Procedures Manual (currently original)*

Microanalysis Section

- *Microanalysis Technical Procedures Manual (currently original)*

Questioned Documents Section

- *Questioned Documents Technical Procedures Manual (currently original)*

Crime Lab Division Training Manuals:

Chemistry Section

- *Chemical Unknowns Training Manual (currently original)*
- *Clandestine Laboratory Training Manual (currently original)*
- *Controlled Substance Training Manual (currently original)*
- *Fire Debris Training Manual (currently original)*

DNA Section –

- *Biochemistry Training Program Manual (currently original)*
- *STR Training Program Manual (currently revision 5.0)*

Firearms Section –

- *Firearms/Toolmarks Training Manual (currently original)*

Microanalysis Section –

- *Microanalysis Training Manual (currently original)*

Questioned Documents Section –

- *Questioned Documents Training Manual (currently original)*

Reports:

Crime Lab Division Audit Reports (*produced by Standards and Accountability Section annually*)

- Firearms Reference Collection Inventory
- Controlled Substance reference Collection Inventory
- Laboratory Safety Audit
- Laboratory Internal Quality Audit
- Annual Management Review Report

In addition, each laboratory produced a quarterly evidence audit report. The Division also prepares an Operational Plan which is incorporated into the Agency Operational Plan.

Strategic Advancement Forum Reports (Bi-Monthly)
Strategic Plan

For those Crime Laboratory Division public records not currently available online, please make a written request following the procedures outlined on the [Public Records Index](#) page.

IMPAIRED DRIVING SECTION

Drug Evaluation and Classification Program (DEC)

811 East Roanoke – Seattle WA 98102

Manuals:

Advances Roadside Impaired Driving Enforcement (ARIDE) (Student and Instruct)
DRE 7-day school (Student and Instructor)
DRE Pre-School (Student and Instructor)
Drugs that Impair Driving (Student and Instructor)
All these manuals are available online at our [Web Based Discovery Materials Site \(WebDMS\)](#).

Standardized Field Sobriety Tests Program (SFST)

811 East Roanoke – Seattle WA 98102

Manuals:

DWI Detection and Standardized Field Sobriety Testing (SFST) (Student and Instructor)
SFST Refresher Training Course (Student and Instructor)
SFST Teacher-Trainer (Student and Instructor)
All these manuals are available online at our [Web Based Discovery Materials Site \(WebDMS\)](#).

Breath Test Program (BTP)

811 East Roanoke – Seattle WA 98102

Manuals:

Breath Alcohol Calibration Quality Manual
Breath Alcohol Calibration Operations Manual
Breath Alcohol Calibration Technical Manual
Breath Alcohol Calibration Training Manual

Reports (DEC, BTP, and SFST):

Strategic Advancement Forum Reports (Bi-Monthly)
Strategic Plan

Miscellaneous Records (DEC, BTP, and SFST):

Administrative and Drug Information Publications and Forms

BTP DataMaster Database Records
Calibration Records
Curriculum Vitae
BAC Permit Cards
Repair Certifications
Signed Affidavits

All these records are available online at our [Web Based Discovery Materials Site \(WebDMS\)](#).

Please note that [WebDMS](#) will be updated weekly. If you have questions or comments or do not find the records you are seeking, please contact the Breath Test Program at breathtest@wsp.wa.gov or call the Breath Test Section of the Washington State Patrol in your local area

Burlington	(360) 757-7553	Tacoma	(253) 538-3143
Bremerton	(360) 405-6622	Tumwater	(360) 586-1516
Kennewick	(509) 734-7029	Union Gap	(509) 249-6716
Marysville	(360) 654-1127	Vancouver	(360) 449-7916
Seattle	(206) 720-3018	Wenatchee	(509) 682-8118
Spokane	(509) 227-6615		

TOXICOLOGY LABORATORY DIVISION

2203 Airport Way S, Suite 360 – Seattle WA 98134

Manuals:

Breath Alcohol Calibration Quality Manual
Breath Alcohol Calibration Operations Manual
Breath Alcohol Calibration Technical Manual
Breath Alcohol Calibration Training Manual

All these records are available online at our [Web Based Discovery Materials Site \(WebDMS\)](#).

Reports:

Strategic Advancement Forum Reports (Bi-Monthly)
Strategic Plan

Miscellaneous Records

Curriculum Vitae
Solution Batch Certifications
Toxicology forms

All these records are available online at our [Web Based Discovery Materials Site \(WebDMS\)](#).

For those Toxicology Laboratory Division public records not currently available online, please make a written request following the procedures outlined on the [Public Records Index](#) page.

For copyrighted materials related to the subject of toxicology, please check out PubMed. According to PubMed's Web site, their service provides access to over 12 million MEDLINE citations back to the mid-1960's and additional life science journals. PubMed includes links to many sites providing full text articles and other related sources.