



U.S. Department of Justice  
Federal Bureau of Investigation

Clarksburg, WV 26306

July 19, 2013

TO: ALL CJIS SYSTEMS OFFICERS AND STATE IDENTIFICATION BUREAU  
REPRESENTATIVES

RE: Interstate Identification Index Sealing Program Participation

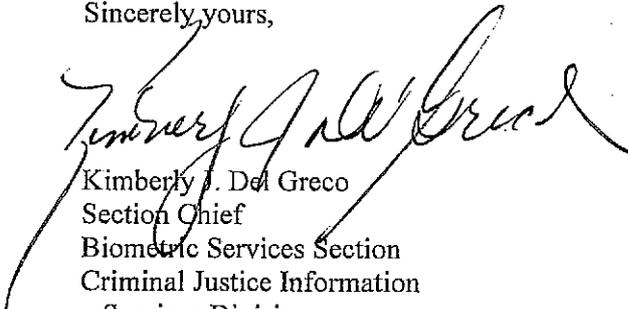
On November 28, 2007, the FBI's Criminal Justice Information Service (CJIS) Division disseminated a letter regarding the Interstate Identification Index (III) Sealing Program. The Sealing Program was established to allow a National Fingerprint File (NFF) state with the capability to seal an entire record at the national level to limit dissemination under a specific purpose code(s) as pre-established by the NFF states. This letter also provided details regarding the expansion of the CJIS Division's Sealing Program. The expansion allows any III state with statutory authorization or requirement the ability to seal an entire state maintained criminal history record for a particular purpose(s).

On December 23, 2008, a letter was disseminated advising agencies of the delay in the expansion of the III Sealing Program for a single arrest cycle. The single arrest cycle sealing will remain delayed until the full deployment of the Next Generation Identification program.

In order to participate in the Sealing Program, the III state must coordinate with the FBI's CJIS Division to schedule programming changes. The FBI CJIS Division modified the Sealing Program to require prospective states to notify the FBI in writing of their desire to seal records in the III. Written requests must be mailed to: Mrs. Kimberly J. Del Greco, Section Chief, Biometric Services Section, 1000 Custer Hollow Road, Clarksburg, West Virginia 26306, and should include the states' statutory authority and the purpose code(s) for which the state will disseminate sealed records.

Questions relating to the Sealing Program should be directed to the Information Quality and Solutions Team by calling 304-625-3652 or by e-mail at <[fbi-iii@leo.gov](mailto:fbi-iii@leo.gov)>.

Sincerely yours,



Kimberly J. Del Greco  
Section Chief  
Biometric Services Section  
Criminal Justice Information  
Services Division

RECEIVED

AUG 02 2013

CRIMINAL RECORDS DIVISION