



PRE-FINAL AND CERTIFICATE OF OCCUPANCY INSPECTION REQUIREMENTS FOR CONTRACTORS Contractor's Checklist

Sprinkler System Test Requirements

1. All certification forms and documents are required to be on the site for review:
 - Plans
 - Permit
 - A system hydrostatic test is required before calling for an inspection as well as the completion of the items on this pretest form. Use the **Acceptance Inspection** checklist for the pretest.
 - Installation certification is completed; use the form contained in this book.
2. A person familiar with installation must be present to perform the test.
3. Owner's representative approval is needed for the time and date of testing.
4. All areas are accessible.
5. Hydrostatic testing and the flow test should be done during the same inspection.
6. If items 1-5 are incomplete, the inspection will be cancelled and another inspection request is required. A reinspection fee may be assessed.

Prior to the next approval test:

7. When there are device additions, contractor must provide:
 - As-builts and new calculations shall be submitted for review and approval.
 - Note:** New plan review will be submitted as "supplemental information" and proof of the additional review fee payment is required.
8. A reinspection fee may be assessed if the system and paperwork are not ready.